

**BOARD OF SELECTMEN
MINUTES OF MARCH 29, 2016
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, James A. Gagner Jr., Clerk
ABSENT: Robert E. Lavash Sr., Vice-Chairman
ATTENDEES: See listing

Chairman Nardi called the meeting to order at 7:00 PM and led in the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague acknowledged she was audio recording.

Minutes

None

Old Business

Ratify – Chairman to sign Comm.of.Mass Standard Contract to amend contract date to 12/31/16 re: Spring St. Culvert Replacement

Motion to ratify and approve the Standard Contract, by Mr. Nardi; second: Mr. Gagner – unanimous.

Notice of Award – Contractor for Spring Street Culvert Replacement

Mr. Nardi announced contract was awarded to David G. Roache & Sons, Inc., motion to award and have Chairman sign Notice of Award, by Mr. Gagner; second Mr. Nardi – unanimous.

Comments & Concerns

Mr. Soltys made an inquiry as to executive sessions – what is policy of the Board when session is completed. Mr. Nardi explained the process of how the Board comes out of executive session and continues meeting if so declared. There was continued discussion on the topic; Mr. Nardi clarified that no Executive Session minutes are released as long as the matter discussed in the sessions is ongoing and not resolved.

Ms. Soltys continued the discussion on the same topic, inquiring when the Board votes to release minutes. Following further discussion and clarification, Mr. Nardi noted that although executive minutes may be approved and the matter resolved; they may not be released if the nature involves personnel matters or other protected material. There are minutes that may be approved for release with redactions. In his opinion, approvals could be done quarterly or other intervals.

Ms. Bellerose stated that a statement was made by Mr. Lavash at an outside meeting last year on the topic. Mr. Nardi could not speak for Mr. Lavash on this question.

Correspondence

The Board reviewed the following:

1. The Planning Board will be holding an Informational meeting on Monday, April 11th at 7 PM to discuss the Green Communities Designation and Grant Program. Representatives from the Dept. of Energy Resources will be on hand to discuss the merits of the program. The program provides grants to qualifying communities to fund energy efficient initiatives, renewable energy and innovative projects. The Stretch Code and its adoption at the Annual Town Meeting as a General By-law will be discussed. For more information or if anyone has any questions, please contact the-Planning Board. *Mr. Nardi encouraged all to come the meeting, citing the topic is beneficial to the Town.*
2. The office received notification that beginning approximately April 4th through May 6th, National Grid will be replacing the natural gas main at 11 Quaboag Street to 51 Quaboag Street and 1028 Main Street to 1094 Main Street. All property owners will be notified directly by National Grid. *Noted*
3. The office received a memo from the Board of Health advising that Sydney Plante has been nominated to another term as the animal inspector for the town. Her term is May 1, 2016 to April 30, 2017. *Noted*

Request for 1 Day Pouring License: West Warren Library – Fundraiser April 15, 2016 @ Senior Center

Motion to approve request and grant 1 day license, by Mr. Gagner; second: Mr. Nardi – unanimous.

Ratify: Amendments to Schedules from Solar Power & Services Agreement Town of Warren & Seaboard Solar Holdings, LLC

Mr. Nardi offered a brief explanation as to the amendment of contract. Motion to ratify and approve the signing of documents, by Mr. Gagner; second: Mr. Nardi – unanimous.

FY 2017 Budget Discussion(s)

Mr. Barry Mongeon, Chairman of Finance Committee informed the Board that the Committee has reviewed all budgets with only 2 tabled at this time; the rest are ready for recommendation to the Selectboard. Mr. Nardi remarked the Selectboard will have a work meeting with FinCom on April 6, 2016 at 4:30 PM to work on the budgets. He thanked the Finance Committee for their efforts in working together.

Treasury Warrants and Invoices

Motion to approve the following warrants made by Mr. Gagner; second: Mr. Nardi – unanimous

<u>Date:</u>	<u>3/28/2016</u>
<u>Warrant #</u>	<u>Amount</u>
135	41077.53
136	646531.09

Motion to approve the following warrants made by Mr. Nardi; second: Mr. Gagner abstained

<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
3/28/2016	137	1450.00

New Business

Mr. Gagner announced he would be attending the next meeting in Ware, regarding Mary Lane Hospital.

Mr. Nardi announced there is a Department Head Meeting, employees to attend a presentation by the State Department regarding public records requests and public email. A representative from the State will be in to give us some training on procedures. The meeting is tentatively scheduled for April 11th.

Mr. Brian Corriveau asked about candidate's night. Mr. Nardi confirmed the evening of April 26th at 7:00 PM is reserved for the event. There will be a moderator; questions will be asked of the candidates in the contested races. There was some discussion on allowing the audience to ask questions, Mr. Nardi is in agreement; it would have to be reviewed to maintain time frames.

Next Meeting Date: April 5, 2016 @ 7:00 PM

Motion to Adjourn made by Mr. Gagner; second: Mr. Nardi – unanimous at 7:26 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

James Gagner, Clerk